

Expense Voucher

Make Check Payable to: _____

Send Check to: _____

Item (s) purchased please attach all receipts

TOTAL _____

Check Committee or Account to be charged

Leadership

- | | |
|--|---|
| <input type="checkbox"/> Stewardship 5.2.015 | <input type="checkbox"/> Board 5.2.010 |
| <input type="checkbox"/> Auction 5.2.020 | <input type="checkbox"/> Membership Development 5.2.012 |

Personnel

- | | |
|---|---|
| <input type="checkbox"/> Prof. Expenses - Kristen - 5.3.014 | <input type="checkbox"/> Prof. Expenses - Tom - 5.3.037 |
| <input type="checkbox"/> Prof. Expenses - Melinda - 5.3.044 | <input type="checkbox"/> Childcare Provided 5.3.080 |
| <input type="checkbox"/> Prof. Expenses - CJ - 5.3.047 | |
| <input type="checkbox"/> Nursery Supervisor 5.3.052 | <input type="checkbox"/> Summer RE 5.3.056 |

Operations

- | | |
|---|---|
| <input type="checkbox"/> Maintenance (Bldg/Grounds) 5.4.010 | <input type="checkbox"/> Electricity 5.4.090 |
| <input type="checkbox"/> Kitchen Clean-Up 5.3.085 | <input type="checkbox"/> Gas PSE 5.4.100 |
| <input type="checkbox"/> Water 5.4.060 | <input type="checkbox"/> Fire Alarm 5.4.125 |
| <input type="checkbox"/> Sewer 5.4.070 | <input type="checkbox"/> Usage Supplies 5.4.110 |
| <input type="checkbox"/> Garbage 5.4.080 | <input type="checkbox"/> Website 5.5.018 |
| <input type="checkbox"/> Janitorial 5.4.120 | |

Office

- | | |
|---|--|
| <input type="checkbox"/> Phone 5.5.010 | <input type="checkbox"/> Internet 5.5.014 |
| <input type="checkbox"/> Office Equipment 5.5.040 | <input type="checkbox"/> Office Supplies 5.5.050 |
| <input type="checkbox"/> Postage 5.5.051 | |

Welcoming/Worship/Fellowship/Family Ministries/Learning

- | | |
|--|---|
| <input type="checkbox"/> ARE 5.6.060 | <input type="checkbox"/> OWL 5.6.091 |
| <input type="checkbox"/> Caring 5.6.071 | <input type="checkbox"/> Retreat 5.6.074 |
| <input type="checkbox"/> Family Ministries 5.6.090 | <input type="checkbox"/> Scroll 5.6.110 |
| <input type="checkbox"/> Hospitality/Memorial/Coffee 5.6.070 | <input type="checkbox"/> Share the Basket 5.6.083 |
| <input type="checkbox"/> Members Coffee 5.6.087 | <input type="checkbox"/> Special Collection 5.6.106 |
| <input type="checkbox"/> Membership 5.6.020 | <input type="checkbox"/> Worship - Sunday 5.6.030 |
| <input type="checkbox"/> Ministerial Descretion Fund 5.6.105 | <input type="checkbox"/> Worship/Music 5.6.040 |
| <input type="checkbox"/> Outreach/Welcoming 5.6.020 | <input type="checkbox"/> YRUU 5.6.093 |

Committee Chair Approval	Date	Paid by Check # _____ Date Paid _____
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